



Nunthorpe Bowling Club

Health and Safety Statement

1. Organisation and Responsibilities

Responsibility for ensuring that the Club complies with Health and Safety requirements is vested with the Club's Management Committee. The Committee will arrange an annual pre-season risk assessment to ensure appropriate measures are in place to eliminate or control risk areas. In addition, the Club expects all members to take responsibility for their own safety, and also to draw to the Committee's attention any hazards that may not have been identified or where the controls in-place may be insufficient.

2. Measures to Eliminate or Control Risk (as far as is reasonably practical)

- The Club has a published constitution that governs its operation. It is reviewed annually.
- The operation of the Club is vested in an elected Management Committee.
- The Club has a Health & Safety Officer who is a member of the Management Committee.
- At the beginning of each season the premises and surrounds are inspected and risk assessment reviewed to ensure that potential hazards are identified and that controls remain effective.
 - An Accident Book is maintained in which all accidents and "near misses" are recorded. The book is also used to record hazards and inadequate control measures. The Accident Book is reviewed at each Committee Meeting and learnings advised to members.
 - Non-members visiting the Club to work or play or try bowls (outside of League games, other competitive matches, and friendly matches arranged by the Club with other clubs) must be signed in via the "Visitor Book". Such persons must be accompanied by a Club Member at all times.

3. Record Keeping

The following documentation is held.

- Risk assessments
- Records of electrical testing
- List of green equipment and manufacturers' manuals/instructions
- Simple bullet-point instructions for use of motorised or heavy equipment
- Record of instructions given on use of equipment
- The Accident Book
- The Visitor Book

4. Dissemination

A copy of this Health and Safety statement is displayed in the clubhouse and referenced in the Club's constitution. Members are required to familiarise themselves with it.

Les Russell (Secretary)

Revision & Review			
Date	Version	Action	Who
Apr 2018	V1-1	First published version	LWR
Feb 2021	V1-2	Review	LWR